

# ADMISSIONS POLICY

2025 \_\_\_\_\_ 2026



## **ADMISSIONS POLICY (WHOLE SCHOOL)**

This policy forms a guide to Admissions at REPTON Cairo.

### **Objectives**

- This policy aims to admit both local and international students who are able to access and benefit from our curriculum, which is based on the National Curriculum of England and Wales, with appropriate modifications that reflect and respect the local context of Egypt and the diversity of our international student body.
- Repton Cairo delivers a British curriculum from EYFS through KS5 within an international context. Repton Cairo emphasizes a holistic education in all Sections and our admission evaluations are carefully designed to ensure that students can engage with the curriculum effectively.
- Repton Cairo strives to admit students who will excel in our academic provision and contribute positively to the school's culture and activities. The admissions process is designed to identify students who will benefit from Repton Cairo's values and environment while ensuring their wellbeing and contentment within the academic provision. Admissions decisions prioritize these principles.

### **COMMITMENT TO EQUALITY**

- Repton Cairo embraces and welcomes students from various cultural, ethnic, and religious backgrounds. Repton Cairo respects individual rights and freedoms while ensuring they align with Egyptian laws, and the collective rights of all members of the community. All applicants are considered fairly, without discrimination based on race, ethnicity, language, religion, political views, nationality, social background, financial status, or any other personal characteristic.

### **APPLICATION PROCESS**

- All new admissions applications are received through our online application process which is conveniently embedded within our school website.
- We receive and process applications from all prospective applicants who are interested to join our school, ensuring an equal opportunity at the start.
- Year/Grade level for each individual application will be determined by MOE statute
- FS students must be at least 3 years and 6 months old by 1st of October the year of admission.

Upon receipt of a completed application form, the application process begins.

## **DOCUMENTATION REQUIRED WITH APPLICATION**

The following documents should be submitted to the Student Affairs Office in order to complete the application process:

1. A completed application form
2. Academic records.
3. Original Birth Certificate - computer generated (Egyptian Students)
4. Photocopy of passport with residency visa stamp (Non-Egyptian Students only) Six recent passport sized photographs. Copy of Parents' ID documents.
5. School transfer papers stamped by the Ministry of Education
6. Attendance statement from previous school stamped by the Ministry of Foreign Affairs (if transferring from abroad)

Please note that these documents are all required in order for the application process to commence. Upon admission, additional documentation required will vary, depending on the Section of admission.

## **ENTRANCE TESTING**

All students undergo an entrance test which is age/stage appropriate. The testing is evaluated alongside a variety of wider considerations, including in Secondary, an interview with a member of the Section leadership.

For FSI enrollment this is an assessment focused on socialization, ability to cope with separation from parents, familiarity with the English and general behavior - the assessment does not review prior learning or academic content/skill.

Entrance tests for subsequent year groups are based on Cognitive Ability enquiry - consideration will be given to students whose results place them within the cohort data for the year/grade they are applying for.

For Secondary British students take the GL CAT 4 Age-appropriate Cognitive ability test. This is included in the whole picture of the student for admission evaluation, along with previous school report .

## **PRINCIPLES GUIDING CONSIDERATION**

First Tier: Priority is given to those students who already have siblings registered in the school, and/or whose parents are alumni.

Second Tier: Consideration is given to students who apply from nurseries/ schools which offer similar academic programmes or follow a similar academic syllabus. This tier also includes students who have left Repton Cairo and wish to return, assuming that they are eligible to do so.

Third Tier: Consideration is given to other students in the chronological order according to the date when their fully completed application was submitted if in alignment with all of the considerations described above.

## **OUTCOME OF APPLICATION**

Notification of the outcome of application will be communicated to parents/ guardians within two weeks of assessment in most cases.

Outcomes will be communicated as follows:

Accepted

Waitlisted (accepted pending availability of place)

Further Assessment Required

Not Accepted

Other

Entrance testing results (Test results) are not shared with parents.

The schools decision is final; there is no appeal process but unsuccessful applicants may reapply the following year if they wish to do so.